

## Travel agents Claim form

Name of the Agency  
Name of the Agency staff  
IATA number  
CTC Number Agency Staff  
email  
Country  
City

Sr No	PNR	Sector	Ticket Number	Outbound Travel Date	Inbound Travel Date	Class
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

### Terms and Conditions:

Please insert the Terms and conditions as per approved Rationale / TM. Below example for your reference

- 1) Sales Period –01 OCT to 15 OCT 2019
- 2) Travel Period –01 OCT - 31 DEC 2019. Travel needs to be completed by 31 DEC 2019 (It is mandatory to have a travel completion date)
- 3) Valid for Sale on All RBDs
- 4) Valid for Travel between Tehran and list of destinations
- 5) If a return ticket is not used fully and the return portion is refunded or falls after the stipulated last inbound travel date of the campaign then payment should be made for Outbound sector only.
- 6) No Payout will be done to agent in case the flight was cancelled or tickets were endorsed on other carrier.
- 7) If going is on J cabin and return on Y the payment needs to be based on 1/2 RT basis.
- 8) The above form needs to be filled and submitted the Last date of travel completion however before 10 days from the last date of travel completion.