Amadeus for Supervisors Quick Reference

amadeus

Welcome to the 2012 version of the Amadeus for Supervisors Reference Guide.

The Amadeus for Supervisors Guide is intended for travel agents who use the Amadeus System. It provides the most useful Amadeus supervisory entries and options available through the cryptic system.

Amadeus Profile

Profile Mode

Entry	Explanation
PM	Enter to customer profile mode
PMP	Temporary exits profile mode (To return enter PM)
PME	Exit profile mode
PE	Ends transaction and file
PER	Ends transaction, file and redisplay profile
PI	Ignore the profile
PIR	Ignore the updates and redisplay the profile

Creating Traveler Profile

Entry	Explanation
NM1PROFILE/AMADEUS	To create the traveler profile

Creating Company Profile

Entry	Explanation
PCN/AMADEUS	To Create company profile

Associating a Traveler to a Company

Entry	Explanation
PCN/AMADEUS	To associate a traveler to a company
PA/AMADEUS/HOMA	Transferring associated travelers to another company

Creating a Traveler profile from a PNR

Entry	Explanation
PC/-1	To Create a traveler profile (Pax one) from a PNR

Creating a Company profile from a PNR

Entry	Explanation
PC/AMADEUS	To Create a company profile from a PNR

PNR Transferable Data

Entry	Explanation
4/*D	Return the transfer indicator back to default
NM1IRAN/AMADEUS MR	Name element
AP THR 85760-B APF THR 88706606-H APE PROFILE@AMADEUS.COM	Contacts
TKOK TKTL	Ticketing arrangement
RM DELIVER TICKET TO TRAVEL DEPT RM*ACC BILL 43244 RQ ABC CORP	Remark
OS YY VIP WORLD BANK	OSI
SRVGML	SSR- Some codes cannot be stored
FFNLH-6544555	Frequent flyer
ST/N/A	Advance seat request
RIR RIZ	Itinerary Remark ITR remark
FP CASH	Form of payment

Pre-Stored entries

Entry	Explanation
PPS/SRDOCS..HK1-	Adding Pre-Stored entry
PO3	Transferring Pre-Stored entry

Priority Section

Entry	Explanation
PPR/CHECK SEATING PREFERENCES	To record priority information

General Information

Entry	Explanation
PCO/IR	Country of passenger's nationality
PCB/IR	Country of Birth
PCZ/US	Country of citizenship
PLS/IR	Language spoken
PBD/01AUG1970	Date of birth
PIN/2323	To create index reference

Document Information

Entry	Explanation
PAS/CO-IR/NR-563554/IS-19AUG2010/EX-12AUG2020	To store Passport Information
PIV/CO-US/NR-545545/IS-01JUL2011/EX-01JUL2014	To store Visa Information
PCE/CO-IR/NR-546565/IS-16DEC2001/EX-16DEC2020	To store Driving License
PID/CO-US/NR-43545/IS-01JAN2010/EX-20DEC2015	To store Identity card information
PD1	To display profile from list

Displaying a customer profile

Entry	Explanation
PDN/-RAHIMI/	To display a traveler profile
PD/1	To display traveler profile from a PNR
PDN/AMADEUS/	To display company profile
PD2	To display specific profile from list
PDF/LH-5455333	To display customer profile by frequent flyer number
PDRT/A7HJER	To display traveler profile using reference
PDRC/A7HJER	To display company profile using reference
PDN/BMW-AMADEUS	To display traveler profile associated to a company

Displaying a profile list

Entry	Explanation
PLC	To display list of companies
PD3	To display a profile from list
PDL	Redisplay the list
PLT	To display list of travelers
PLT//AMADEUS **PLT//AMADEUS/**	To display list of travelers associated to a company

Creating a PNR from Profile

Entry	Explanation
PT	To transfer all the automatic PNR elements
PT*	To transfer all transferable elements
PT1,5-8	Specific automatic and selectable elements
RLP	To retrieve the record locators
PTO2/P1	To transfer specific element
PBN/BMW CORP/	Blind Transfer for company
PBN/-AMINI/M MR	Blind transfer for traveler
PBRT/D4ZNJD	Blind transfer for traveler by using RLOC
PBRC/HGY7JU	Blind transfer for company by using RLOC
PBF/LH-6545643	Blind transfer by using FF

Retrieving a PNR from Profile

Entry	Explanation
RTU	To retrieve a PNR created using this profile

Deactivating a Profile

Entry	Explanation
PX	Deactivating a displayed Profile
PX2	From similar name list

Reactivating a Profile

Entry	Explanation
PLX	To request a list of deactivated profiles
PD3	To display a profile from list
PR	To reactive a profile
PR6	Reactive a customer profile

Printing a Profile

Entry	Explanation
WAR/PD	Print displayed profile
WRA/PDN/-LEWIS	Print a traveler profile
WRA/PDN/-BMW CORP	Print a company profile
WRA/PDR/GHRTWE	Print by RLOC

Queue Management

QD	Ignore a PNR/MSG and place it at the bottom of the queue
QD1300	Delay a PNR to a specific time
QD20DEC	Delay a PNR to a specific date
QD20DEC/1300	Delay a PNR to a specific date and time
QD23MAY/UTC	Delay a PNR to a specific date with the unable to contact remark appended
QD1600/LMCB	Delay a PNR to a specific time with the left message call back remark appended
QD23MAY/1600/UTC	Delay a PNR to a specific date and time with the unable to contact remark appended
QCT	Display summary planner by the time-deferred
QCTT	Display Ticketing planner by the time-deferred
QCTD	Display Delay planner by the time-deferred
QCTO	Display Option planner by the time-deferred
QCD	Display Summary planner by the date-deferred
QCDT	Display Ticketing planner by the date-deferred
QCDO	Display Option planner by the date-deferred
QCM	Display Summary planner by half-month totals
QCMD	Display Delay planner by half-month totals
QCMT	Display Ticketing planner by half-month totals
QCMO	Display Option planner by half-month totals
QVR	Display summary planner by record locator
QVRT	Display Ticketing planner by record locator
QVRD	Display Delay planner by record locator
QVRO	Display Option planner by record locator
QCR	Resets all queues
QCR8C1D1	Resets the category 1 of queue 8 in the date range 1
QA30C2	Adding queues ??????
QPR	To print PNRS/MSGS and retain them on queue
QH	To print PNRs including history and remove them from the queue
QHR	To print PNRs including history and retain them on queue

Recall purged PNR

RPD/RLC-5BS6BQ*Q	To retrieve PDR by using RLOC- offline mode
RPD/EK0914/03OCT10-AMINI/BITA MRS*Q	To retrieve PDR by using Flight number/ Date/Family name
RPD/TKT-1762408212947*Q	To retrieve PDR by using ticket number

Passenger List Search

LP/LH601/17JAN	To List passengers on a specific Date and Flight Number
P003	To retrieve a PNR from Passenger Name List
LP/LH601/17JAN-P	To send the Passenger Name List to a default printer
LP/LH601/17JAN-Q	To send the passenger name list to the default queue
LP/N(J)/LH601/17JAN	List names starting with a specific letter
LP/J(CHD)/EK976/07JAN	List passengers with specific Passenger Type Code (PTC)
LP/C(Z)/LH601/17JAN	List passengers by booking class
LP/Y/LH601/17JAN	List passengers who have no TKOK
LP/V(FA-FH)/LH601/17JAN	List passengers without FA or FH ticketing elements

Create Advance List

LPO/A(LH)	To search for all PNRs contain LH segment
LPS/PS	To display the status table
LPS/D1	To display the Passenger/PNR list
LPS003	To retrieve a PNR by reference from the passenger list
LPX/3-5,7	To delete search list 3-5,7
LPX/ALL	To delete all requests
LPO/A(LH)-P	To send the passenger name list to your default printer
LPO/A(LH)-Q	To send the passenger name list to the default queue
LPO/A(LH)-Q13C1	To send the passenger name list to the specific queue
LPO/ALL	To Search for all PNRs
LPO/A(LH)D(1JAN,5JAN-10JAN)	To search PNRs by specific airline and travel date
LPO/F(EK978,976)	To search PNRs by specific flight number
LPO/P(IKAFRA)	To search PNRs by specific city pairs
LPO/S(2014TA)	To search PNRs by specific agent sign
LPO/T(FA1DEC-05DEC)	To search PNRs by specific ticketed PNRs
LPO/B(ZRH)	To search PNRs by specific board point