

Date: 08 DEC 2018

No.: 30818



## “Out of Sequence bookings”

Dear Industry Partners,

We would like to reiterate our process on handling sectors that are booked out of sequence, and how this is communicated to you in the booking.

**Booking out of sequence** to show a better availability or price is considered a violation of our booking procedures. Some scenarios that we consider as violations would be:

1. Partial Origin and Destination is cancelled irrespective of airline carrier, for example the O&D booked is SYD-DXB-LHR and the DXB-LHR is cancelled.
2. Booking out of sequence - Inbound booked first & outbound booked later, for example travel agents selling a SYD-DXB-LHR-DXB-SYD itinerary booking the LHR-DXB-SYD portion of the journey first.
3. Booking an additional segment to intervene the OD logic to get a better availability.

Emirates will check and restrict ticketing and/or cancel bookings that have identified as violating our policy. If a booking has already been ticketed an ADM (Debit note) will be raised and the amount due should be paid by issuing travel agency.

We will add the below remarks in to any bookings with these violations:

SSROTHSY/// ODX/ BKG XXL DUE BOOKED OUT OF SEQUENCE (non-ticketed bookings)  
OTHSEK/// violated OD <Origin Destination> is booked out of sequence  
SSROTHSY/// ODX/ ADM DUE BOOKED OUT OF SEQUENCE (ticketed bookings)  
OTHSEK/// violated OD <Origin Destination> is booked out of sequence  
RIOD/ XXL DUE BKD INCOMPLETE OD PAIR  
OTHSEK/// violated OD <Origin Destination> is booked incorrectly  
RIOD/ ADM DUE BKD INCOMPLETE OD PAIR  
OTHSEK/// violated OD <Origin Destination> is booked incorrectly

Thank you for your continued support.