

To: All Sales offices and Travel Agencies

Subject: Direct and Non-Stop Flights to Hamburg

As you have already been informed all flights from THR to HAM and HAM-THR from now on will be direct and with no stop. Therefore please take the following actions for passengers with ticket in hands on TBZ-HAM and vv:

## A-If PAX wishes to travel on Direct Flights:

- 1-Rebook and reissue tickets to THR-HAM or HAM-THR as appropriate.
- 2-PAX may have a free tickets on THR-TBZ or vv: . The ticket shall be issued based on TKT: method as below:
  - Insert the code of "XLD TBZ-HAM" in all boxes of PSGRINFO, SPONSOR and SRPT
  - Insert the code of "XLD TBZ-HAM" along with Ticket number in Endorsement Box
  - Insert "IRR O" in Fare Box.

Note: Reservation shall be made by "ON" action code even if there is seat available

## B-If PAX Refuses to Travel on THR-HAM or HAM-THR but Requests Refund:

1-Totall Unused Ticket: Full refund with no Rebooking and Refund Charge

2-Patially Unused Tickets: Refund of the remained coupon(s) shall be on Half RT basis with no charge.

## Saeed Nasiri

**Marketing and Sales Promotion, Director**