

JOB OPPORTUNITY

Driver / Messenger | Qatar Airways | Isfahan

About the Job:

The successful candidate will need to carry out transport service oriented, safe and timely manner. He will also need to handle mail/documents/material and personnel meeting required timetables and ensure that vehicles are maintained to acceptable standards.

Accountabilities:

- Mail runs / distribution of documents and materials, bill payments, inter office runs; duties related to banks, government departments other external clients/Escort premium class passengers.
- Transport staff as directed by supervisor to medical Centers, police departments and government departments etc.
- Liaise with QR offices and departments, colleagues, supervisors, senior management staff, visitors and guest and other external clients. Ensure interpersonal interactions are conducted maintaining high standards of customer service.
- Assist in the general office work-filling, photocopying, preparing press packs and other day to day work as directed by the supervisors.
- Maintain vehicles in good condition to acceptable standards so delivery timetable are met.
- Any other task that may be assigned from time to time.

About You:

You need to have a minimum of Secondary school graduation . A minimum of 2 years drivers experience preferably as a personal driver / chauffeur. Experience in interacting senior / VIP people will be advantageous.

You will be required to have good driving skills, and familiar with city roads and traffic regulations. You must have the ability to use discretion and perform allotted tasks.

Basic knowledge of English is essential for this position.

If interested please apply online on:

<http://careers.qatarairways.com/qatarairways/VacancyDetail.aspx?VacancyID=137954>